



**DepEd**  
DIVISION OF CEBU PROVINCE

Republic of the Philippines  
**Department of Education**  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
IPHO., Sudlon, Lahug, Cebu City



**Division Memorandum**

No. 147 s. 2014

March 21, 2014

**DIVISION ALS CONFERENCE WORKSHOP**

To: Assistant Superintendent/OIC  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. This Office announces the conduct of the monthly Division ALS Conference on March 26, 2014, at the Division Social Hall, at 8:00 a.m to 5:00 p.m.

2. The participants to this Conference are the District ALS Coordinators, Secondary ALS Coordinators, Mobile Teachers and AGAP/Literacy Volunteers.

3. Participants are requested to bring the following data for the filling up of the reports:

- ❖ 2013 Year End Report
- ❖ Last call up of the MIS Forms
- ❖ 2013 Accomplishment Report with Pictures
- ❖ Documentation of the seedlings distributed and the place where they planted
- ❖ Problems encountered in planning the 2014 graduation ceremony
- ❖ Implementers' 2X2 pictures wearing the red ALS T-shirt
- ❖ Others

4. Expenses for one meal and two snacks shall be chargeable against Division INSET Funds, while travel expenses of the participants shall be chargeable against School MOOE/SEF, and other funds subject to availability and the usual accounting and auditing rules and regulations.

5. This Memorandum will serve as your Authority to Travel.

6. Immediate dissemination of this Memorandum is desired.

  
ARDEN D. MONISIT, Ed.D.  
Schools Division Superintendent

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